

**Minutes of the Meeting**

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| Date | 11-11-2020 | Day | Wednesday |
| Time | 11.00 AM | Venue | Conference Hall |
| Dept./SS | NSC | Convener | Director |

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| **Members Present** | **Members Absent** |
| S.No | Name | Designation | Signature | S.No | Name | Designation |
| 1 | Dr. K. Nagajyothi | Margdarshak from AICTE |  | 1 | Mr. G. Kranthi Kumar | Head of the section(ECE) |
| 2 | Mr. V. Suresh Kumar | Head of the section(Civil) |  | 2 | Col (Retd). Dr. Venkata Rama Raju Datla | Director |
| 3 | Mr. M. Naveen Kumar | In charge Head of the section(ECE) |  | 3 | Mr. Praveen kumar Jha | Placement officer |
| 4 | Mr. G. Raghavender | Head of the section(EEE) |  |  |  |  |
| 5 | Mr. D. Pavan Kumar | Head of the section(Mechanical) |  |  |  |  |
| 6 | Mr. R. Vijay Kumar | Head of the section(Science & humanities) |  |  |  |  |
| 7 | Mr. T. Show Reddy | Head of the section(IT) |  |  |  |  |
| 8 | Mr. A. Raghu | AO |  |  |  |  |
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NSC- NBA Steering Committee

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| **S.No** | **Agenda** | **Discussion Held** | **Resolution Taken** | **Coordinator** | **Deadline** | **Status** |
| 1 | College Academic Committee (CAC) | Margdarshak explained about the CAC members, functions, frequency of meeting etc. | formation of CAC completed | Mr. T. Show Reddy | \*\*\* | Completed |
| 2 | Time Table Committee (TTC) | Margdarshak explained about the TTC members, functions, frequency of meeting etc. | Formation of TTC completed  | Mr. T. Show Reddy | \*\*\* | Completed |
| 3 | Canteen & Hostel Committees | Margdarshak explained about the Canteen & Hostel Committees members, functions, frequency of meeting etc. | Formation of Canteen & Hostel Committees completed | Mr. T. Show Reddy | \*\*\* | Completed |
| 4 | Admissions Committee | Margdarshak explained about the Admissions Committee members, functions, frequency of meeting etc. | Formation of Admissions Committee completed | Mr. T. Show Reddy | \*\*\* | Completed |
| 5 | SC/ST & Minority & OBC committees | Margdarshak explained about the SC/ST & Minority & OBC committees members, functions, frequency of meeting etc. | Formation of SC/ST committee completed.Formation of Minority and OBC committees pending  | Mr. T. Show Reddy | 20.11.2020 | To be completed by 20.11.2020 |
| 6 | Discipline & Anti Ragging committees | Margdarshak explained about the Discipline & Anti Ragging committees members, functions, frequency of meeting etc. | Formation of Anti Ragging committee completed and Discipline committee pending | Mr. T. Show Reddy | 20.11.2020 | To be completed by 20.11.2020 |
| 7 | Grievance redressal cell | Margdarshak explained about the Grievance redressal cell members, functions, frequency of meeting etc. | Formation of Grievance redressal cell completed | Mr. T. Show Reddy  | \*\*\* | Completed |
| 8 | Exam cell | Margdarshak explained about the Exam cell members, functions, frequency of meeting etc. | Formation of exam cell completed | Mr. T. Show Reddy | \*\*\* | Completed |
| 9 | Women empowerment cell | Margdarshak explained about the Women empowerment cell members, functions, frequency of meeting etc. | Formation of Women empowerment cell completed | Mr. T. Show Reddy | \*\*\* | Completed |
| 10 | **Committees, clubs, cells**1. Maintenance committee
2. Attendance monitoring
3. Mentoring committee
4. Projects and Incubation center
5. Primary health center
6. Publication cell
7. Internal complaints cell
8. CDC
9. Training & placement cell
10. NSS cell
11. Internal quality cell
12. Industry interaction cell
13. Professional body membership cell
14. Clubs( Literacy, cultural, Eco, Alumni, Technical clubs)
 | Margdarshak explained about the different committees , cells and clubs members, functions, frequency of meeting etc. | Formation of these committees, clubs and cells pending | Mr. T. Show Reddy | 25.11.2020 | To be completed by 25.11.2020 |

Convenor